



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
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Despatch date: 15th October 2021

You are invited to attend a meeting of the
Services Committee on
Wednesday 20th October 2021 at 7pm
Via Zoom

Link: <https://us02web.zoom.us/j/81293279937>

Meeting ID: 812 9327 9937

Gina Wilding

Gina Wilding
Town Clerk

Key Agenda Items:

- ARTHOG OUTREACH REQUEST
- CASTLE GARDENS (2 ITEMS)
- CHAPEL DOOR REFURBISHMENT

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern



1. **WELCOME**

To receive a welcome from Chairman of the Committee, Councillor Graeme Perks.

Welcome to a virtual meeting for the consideration of this agenda by the members of Services Committee.

Ludlow Town Council is proud of its strong governance procedures, and it is disappointed by the government's recent decision to withdraw the ability for the council to hold decision making meetings virtually. The council feels that at this time it is not safe to hold frequent and long in-person meetings.

In the interests of transparency, I shall explain our temporary process.

The council has decided to retain all the elements of good governance including publically accessible meetings, and councillor debate resulting in majority agreement. The majority agreement will be recorded and published as a recommendation for the Town Clerk to action under emergency delegated authority.

Members of the public will be given the opportunity to speak during the public open session at the beginning of the agenda, but will not be permitted, unless invited to do so by the Chairman, to speak at other times.

The Clerk has the ability to mute or remove anyone who causes a nuisance, but of course, we hope that this won't be necessary.

It is impossible to hear if everyone speaks at once. So that we have some order, I'd be grateful if you could raise your hand if you'd like to speak, and speak one at a time.

Please note that the 'chat' function will not be available during this meeting.

As there is no formal table, I will introduce the Councillors present and ask that they say hello or wave as I do so.'

2. **RECORDING OF MEETINGS**

Under the Openness of Local Government Regulations 2014, recording and broadcast including blogging, tweeting and other social media is permitted during public session of Council meetings.

The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they turn off their camera and access the meeting via audio only.

3. **APOLOGIES**

To receive committee councillors' apologies.



4. DECLARATIONS OF INTEREST

To receive declarations of councillors':

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the meeting temporarily prior to the commencement of the debate.

5. PUBLIC OPEN SESSION (15 MINUTES)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee, or to raise any issues of concern.

6. LUDLOW UNITARY COUNCILLORS SESSION

Ludlow's Unitary Councillors are invited to provide information and address questions to the Committee.

7. DELEGATED DECISIONS

To note the matrix of delegated actions from the previous Services Committee Meeting held on Wednesday 8th September 2021.

ITEM	Attachment
<p>8. <u>ARTHOG OUTREACH REQUEST</u> To consider the request to use Linney pontoon and accept the proposal from the Arthog Outreach/Outdoor Education service.</p>	<p>Report attached</p>
<p>9. <u>CROCUS PLANTING – CASTLE GARDENS</u> a) To approve the request specifying the area in which the bulbs should be planted. b) To approve the erection of a plaque publicising that this area has been planted by Ludlow Rotary Club.</p>	<p>Report attached</p>
<p>10. <u>FAIRTRADE BED & SILENT SOLDIER – CASTLE GARDENS</u> a) To thank the Guerrilla Gardeners for the work undertaken to the Fairtrade bed and to approve reimbursement for the items purchased. b) To approve installation of the Silent Soldier over the winter.</p>	<p>Report attached</p>
<p>11. <u>LIVING NATIVITY</u> To note email from Mike Beazley and approve use of Town Council areas.</p>	<p>Email attached</p>
<p>12. <u>LUDLOW IN BLOOM UPDATE</u> To note the fantastic achievement of Ludlow In Bloom - awarded gold in</p>	<p>No papers</p>



2021's judging and to thank Cllr Parry and her team for their hard work and commitment to the town. We are also very grateful to our Direct Labour Force for assisting when they were able.

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| <p>13. <u>WIGLEY FIELD ALLOTMENTS – ONGOING WORKS</u>
To note the ongoing works being arranged at Wigley Field allotments in partnership with the Wigleys Field Allotments Association.</p> | <p>Report attached</p> |
| <p>14. <u>FRIENDS OF LUDLOW MUSEUM – SOCIAL HISTORY PROJECT</u>
To support the Friends of Ludlow Museum grant application to pursue a social history project important to Ludlow, and to approve the draft letter.</p> | <p>Report attached</p> |
| <p>15. <u>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</u>
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p> | <p>No papers</p> |
| <p>16. <u>CHAPEL DOORS REFURBISHMENT</u>
To agree to the re-decoration required to the exterior and interior doors, and to approve a contractor for this work.</p> | <p>Report attached</p> |

M e m b e r s h i p

Councillors Perks (Chairman), Boddington, Durnall, Garner, Gill, Ginger, Jones, Lyle, O'Neill, Parry, Pote and Waite.

Notes

The next Services Committee meeting will be held on Wednesday 1st December 2021.